

**Lucas County Board of Developmental Disabilities**

**March 23, 2020**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via Teleconference: Dr. Jeanne Brockmyer, Mr. Mark Frye, Mr. Scott Noonan, Dr. Eileen Quinn, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Rick Henzler called the meeting to order at 5:32 p.m. Following roll call, Mr. Henzler welcomed everyone and opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

Special Recognition Awards were deferred to a future Board meeting.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Frye made a motion to approve the Consent Agenda dated March 23, 2020 as submitted. Seconded by Ms. Willis. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following Board meeting minutes as submitted:

- a) February 24, 2020 Board Meeting Minutes
- b) March 16, 2020 Special Board Meeting Minutes

2. Correspondence:

To approve the following correspondence as submitted:

- a) March 3, 2020 Lucas County Commissioner's Proclamation
- b) March 10, 2020 Correspondence from Ms. Bridget Gargan, OACB

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

- a) Summer Program Grants – To approve agreements for summer program services, effective April 1, 2020 through September 30, 2020, as follows:

Metroparks Toledo	\$30,000.00
Toledo Zoo	\$40,000.00
YMCA	\$37,500.00

5. Policy Amendment

To approve the policy amendment as summarized in memo dated March 12, 2020.

6. Approval of New Position

To approve the Assistant Director of Children's Department position.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for February, 2020. She indicated that DoDD is no longer paying tax equity/subsidy separately, rather DoDD is taking the amount off of their quarterly billing to us. After discussion, Mr. Noonan made a motion to approve the Financial Report for February, 2020. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers

**(Board Motion)**

Ms. Shankleton highlighted the payment schedules for February, 2020. After discussion, Mr. Noonan made a motion to approve the payment

schedules for February, 2020. Seconded by Dr. Brockmyer. Motion carried unanimously.

III. Presentation:

There is no formal presentation scheduled for this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter.

B. Statistics/Metrics: The Metrics Report has been deferred to future Board meeting.

C. Provider Community:

1. Provider Partnership Collaborative: Summary deferred to future Board meeting.

Mr. Henzler indicated he is pleased that DoDD has loosened up some regulations for providers during this State of Emergency.

2. Preferred Properties, Inc.: The Executive Director report for February, 2020 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. Family and Advocate Forum Summary – Deferred to future Board meeting.

2. MUI Unit Report – A status of February 2020 MUI unit activities were provided. There were 72 MUIs filed in February 2020.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations:

Mr. Frye commented that back in 2008-2009 when the financial crisis hit, the federal government increased its percentage of payments so the County Board's liabilities went down. They jumped from approximately 60% to 70% of payments and the County Board matched 30-32%. Has there been any discussion or is it too soon to tell? Superintendent Mariucci indicated that there has been some discussion and more information is forthcoming.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 12, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contract in this section will be presented to the Board for approval at the April 2020 Board meeting.
- D. Annual Board Meeting: To adhere to the social distancing guidelines, we have elected to hold a regular Board meeting on Monday, April 27, 2020 rather than the Annual Meeting format. Therefore, the special Annual Meeting activities scheduled have been canceled.
- E. Annual Report to the Community (first draft) - Board members were asked to review the first draft of the 2019 Annual Report. Please submit any recommendations or comments to Mr. Lon Mitchell, Public Information Manager. Mr. Volk alerted Mr. Mitchell of a typo on page 2.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Friday, April 10, 2020 – Spring Holiday – Facilities Closed
- B. Monday, April 27, 2020 – Board Meeting

VIII. Executive Session:

There was no Executive Session held this month.

IX. New Business:

Superintendent Mariucci indicated that it has been a very busy week with some staff working seven days. The internal Emergency Response Team (ERT) is planning daily and working with Directors and staff to coordinate providers' needs. We have placed several orders for Personal Protective Equipment (PPE) with various companies for providers. We sent a letter to the Lucas County Emergency Command Center identifying the PPE needs for Direct Support Professionals and County Board staff to provide care/services to our individuals with developmental disabilities. This was also shared with the Ohio Department of Developmental Disabilities and the Ohio Association of County Boards which helped with conversations with County Commissioners.

Community Inclusion staff have prepared and delivered hygiene packs to individuals and providers. Needs change daily. Superintendent Mariucci expressed her awe by the teamwork County Board staff have displayed.

Ms. Willis thanked Superintendent Mariucci for the communication updates as well as thanked County Board staff for their efforts in ensuring the needs of our individuals are met.

Mr. Henzler indicated that when this is all done, we will need to have a big celebration!

X. Adjournment:

Mr. Henzler expressed his appreciation for everyone's cooperation during tonight's teleconference Board meeting.

Motion by Mr. Noonan to adjourn at 5:52 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,

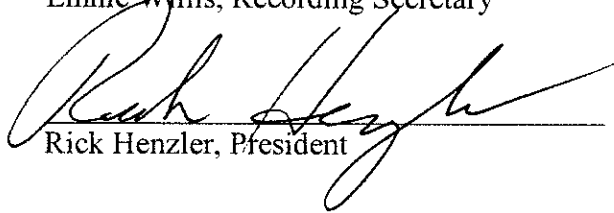


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Lori A. Mariucci, Superintendent

Attest:

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Linnie Willis, Recording Secretary

Approved by:



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Rick Henzler, President