

March 17, 2020

Dear Individuals Served, Parents and Guardians,

I know it seems like an almost impossible task to keep up with all the changing information related to our community response to the coronavirus outbreak. I want to make sure, though, that you are up to date on what we at the Board of DD are doing to reduce risk of exposure but still address the health and safety of the people we serve, our employees, and the providers.

First, we have restricted public access to the buildings on the Larc Lane campus. Unless it is necessary, all meetings with our staff will be conducted on the phone or by email. In certain circumstances we might use computer conferencing. Meantime, our main switchboard number is open during normal business hours, 8:30 a.m. to 4:30 p.m., at 419-380-4000. For after-hours emergencies call 419-380-5100.

Most of our staff will be working in the field or from home, but you can still reach all staff by phone or email.

For the most part, meetings, activities, and special events have been cancelled. We are updating the list of cancellations and providing information updates on our website ([www.lucasdd.org](http://www.lucasdd.org)) and on a special hotline at 419-380-4040. Up to the minute information on the community coronavirus response plan is available from the Toledo-Lucas County Health Department on its website (<https://lucascountyhealth.com/coronavirusupdates/>).

We are very much in a situation that is ever-changing and new information is coming in every day. Again, I want to thank you for your flexibility and support. I want to assure you that the safety and the well-being of the individuals we serve is always our primary concern.

Sincerely,



Lori A. Mariucci  
Superintendent