

## Lucas County Board of Developmental Disabilities

October 28, 2019

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided  
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Scott Noonan

### I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absence of Mr. Scott Noonan. Mr. Frye then welcomed everyone and opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Captain Tricia White from the Lucas County Sheriff's Department with a Special Recognition Award for October, 2019. Captain White was present to accept her recognition award.
- B. Buckeye Residential Solutions with a Special Recognition Award for October, 2019. Ms. Cathy Amburn, Manager, was present to accept the recognition award.
- C. Jodi Campbell, Service and Support Specialist, as the October, 2019 Staff Person of the Month. Ms. Campbell was present to accept her recognition award.

### II. Board Action Items:

#### A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Frye requested topics II.A.7.- Preferred Properties, Inc. Amendment to Code of Regulations and II.A.8. – Larc Lane Center Renovation of South Wing be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated October 28, 2019 as amended. Seconded by Mr. Volk. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following meeting minutes as submitted:

- a) September 23, 2019 Board Meeting Minutes; and
- b) October 17, 2019 Special Board Meeting Minutes

2. Correspondence:

To approve the following correspondence as submitted:

- a) September 20, 2019 Correspondence from Jeff Davis, Director, DoDD
- b) October 3, 2019 Correspondence from Leshan Mitchell, CARF International
- c) Ohio Family and Children First News Release dated October 8, 2019

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts

There are no contracts requiring Board action this month.

5. 2020 Program Calendar

To adopt the twelve (12) month 2020 Lucas County Board of DD Program Calendar.

6. Levy Endorsement - Lucas County Senior Citizens

To endorse the Lucas County Senior Citizens .6 mill renewal and .15 mill increase for total of .75 mills levy for five years, Issue #8.

7. Preferred Properties, Inc. Amendment to Code of Regulations

Topic was removed from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

8. Larc Lane Center Renovation of South Wing

Topic has been deferred to next month.

9. Resolution for Capital Improvement Account and Reserve Balance Account

To request the Lucas County Auditor establish a Capital Improvement Account and a Reserve Balance Account pursuant to ORC 5705.222.

10. Purchase of Desktop Computers

To authorize the purchase of fifty-six (56) HP Prodesk 600 computers (i7 Processor, 256GB SSD, 8GB, WIN10), at a cost not to exceed Forty-Six Thousand, Two Hundred and Eighty-Four Dollars (\$46,284.00).

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for September, 2019. After discussion, Dr. Brockmyer made a motion to approve the Financial Report for September, 2019. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Shankleton highlighted the payment schedules for September, 2019. After discussion, Mr. Henzler made a motion to approve the payment schedules for September, 2019. Seconded by Mr. Volk. Motion carried unanimously.

3. Preferred Properties, Inc. Amendment to Code of Regulations

Mr. Frye made a motion to approve the amendment to Preferred Properties bylaws as noted in memo dated October 15, 2019 and delete Section IV.U.2. of the Contract. Ms. Willis seconded the motion for discussion.

Ms. Willis expressed concern with opting-out of attending Board meetings. How will this be addressed?

Ms. Cheryl Wilson indicated that the request to amend the Code of Regulations came about as a reasonable accommodation for a Board member. Preferred Properties, Inc. has changed their Board meeting dates and times with the nine Board members to accommodate the one Board member. Ms. Wilson indicated the Board members would participate in Board meetings via conference call or similar communication methods only under exceptional circumstances.

Mr. Volk requested some clarification on the historical chart that Legal Counsel prepared.

After discussion, the motion carried unanimously.

III. Presentation:

There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter.
- B. Statistics/Metrics: September 2019 figures were provided in the Metrics Report dated October 23, 2019.
- C. Provider Community:
  - 1. Provider Partnership Collaborative: There was no Provider Partnership meeting in October; therefore, there were no minutes to distribute.
  - 2. Preferred Properties, Inc.: The Executive Director report for September 2019 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
  - 1. MUI Unit Report – A status of September 2019 MUI unit activities were provided. There were 89 MUIs filed in September 2019.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 11, 2019 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no contracts requiring Board review this month.
- D. Nominating Committee: Mr. Frye and Mr. Volk have volunteered to serve on the Nominating Committee.
- E. OACBDD Resolutions/Annual Delegate Assembly: The 2019 OACB Annual Convention is scheduled for Wednesday, December 4<sup>th</sup> through Friday, December 6<sup>th</sup> at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, December 4<sup>th</sup>. There were

no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.

Mr. Frye made a motion to nominate Ms. Lori Mariucci to serve as the Lucas County Board of Developmental Disabilities delegate and Assistant Director of Service and Support Administration, Michele Myerholtz, to serve as the alternate for the Delegate Assembly scheduled on Wednesday, December 4<sup>th</sup>, 2019. Seconded by Ms. Willis. Motion carried unanimously.

- F. 2020 Action Plan (Draft): The draft 2020 Action Plan was presented to the Board. A public hearing on this plan is scheduled on Tuesday, November 12<sup>th</sup>, 2019 at 9:30 a.m. where public input will be solicited.
- G. Board Member Vacancy: There is a vacancy on the Board as a result of Mrs. Anna Khouri's resignation on September 8, 2019. Mrs. Khouri is a Probate Court appointment and was serving her first full term which concludes December 31, 2022. Judge Jack Puffenberger's office was notified and a legal notice was published soliciting applicants. We are especially looking for someone who is a parent of a young child in the program. Judge Puffenberger will be making the appointment soon.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

Mr. Frye highlighted the Board's Calendar of Events:

- A. Election Day: Tuesday, November 5, 2019 – Go out and vote!
- B. Family and Advocate Forum/Public Hearing: Tuesday, November 12<sup>th</sup>  
9:30 am – Administrative Building
- C. LCBDD Board Meeting: Monday, November 25, 2019  
5:30 p.m. – Administrative Building
- D. Thanksgiving Holiday-Facilities Closed: Thurs, Nov 28<sup>th</sup> & Fri, Nov 29<sup>th</sup>

VIII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 5:54 p.m. to discuss Pending Litigation, Confidential Client Matters, and Employee Compensation. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes

Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 6:28 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted – yes


IX. New Business:

- A. Mr. Frye made a motion to approve the Management compensation changes from the report prepared by Jillian Harris, director of Human Resources dated October 28, 2019 and make those changes effective October 28, 2019. Seconded by Mr. Henzler. Motion carried unanimously.
- B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:29 p.m. Seconded by Ms. Willis. Motion carried unanimously.

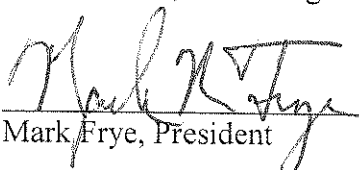
Respectfully submitted,

  
\_\_\_\_\_  
Lori A. Mariucci, Superintendent

Attest:

\_\_\_\_\_  
Linnie Willis, Recording Secretary

Approved by:

  
\_\_\_\_\_  
Mark Frye, President