



TEAM LEADER/ACTIVITIES & LEVEL ONE

Northwest Ohio

Triad Residential Solutions provides personalized supports for adults with developmental disability in their own home, and in the community, including promotion of individual rights and achievement of personal goals within a safe and secure environment.

The **Team Leader/Activities & Level One** is a full-time position, responsible for identifying/scheduling activities and events for clients of Triad Residential Solutions. Duties include preparing/distributing activity calendars, completing schedules for Level One clients, and maintaining client and staff contact information.

Requirements include (in addition to State employment requirements):

- 2 years' experience in developmental disabilities, or related field; one year supervisory experience in a supervisory role preferred.
- High School Diploma or GED required.
- Effective communication, organizational, time management, problem solving and interpersonal skills.
- Basic computer skills required.
- Work availability may require evenings, weekends, and holidays.

Interested candidates should submit a resume, NO LATER THAN JANUARY 2nd, to Amy Fischer in the Triad office, or by e-mail at amy.fischer.triad@gmail.com



RESIDENTIAL MANAGER

Triad Residential Solutions provides personalized supports for adults with developmental disability in their own home, and in the community, including promotion of individual rights and achievement of personal goals within a safe and secure environment.

The **Residential Manager** is responsible for oversight of the activities/operations of the various Triad residential locations, including staff scheduling, documentation/reporting, client health/safety needs, emergency situations, and participation in an on-call rotation.

Requirements include (in addition to State employment requirements):

- 5 years' experience in developmental disabilities, or related field, with at least 1 year in a supervisory position.
- High School Diploma or GED required; Associates Degree in Business Management or equivalent preferred.
- Effective communication, organizational, time management, problem solving and interpersonal skills.
- Intermediate computer skills, with proficiency in Microsoft Word and Excel.
- Work availability may require evenings, weekends, and holidays. Also includes operational and emergency needs, and work in excess of 40 hours per week.

Interested candidates should submit a letter of intent AND resume, BY JANUARY 31, 2018, to Amy Fischer in the Triad office, or by e-mail at amy.fischer.triad@gmail.com