

Lucas County Board of Developmental Disabilities

November 27, 2017

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:00 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Scott Noonan, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: N/A

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:02 p.m. Following roll call, Mr. Frye welcomed all present. Then he opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Jaclyn Barker with 35 years of service; Helen Behrens with 31½ years of service; Mary Duncan with 40½ years of service; Michelle Radtkin with 30 years of service; and Andrea Whaley with 20½ years of service. Ms. Barker, Ms. Behrens, Ms. Radtkin and Ms. Whaley were present to accept their awards. Ms. Duncan was unable to attend the meeting; therefore, her plaque will be forwarded to her.
- B. Several staff from the Human Resources Department as the Staff Persons of the Month for November 2017: Kristen Genson, Risk Management Coordinator; Ashley Hopkinson, Human Resources Representative; and Renea Quire, Training and Development Coordinator.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated November 27, 2017. Seconded by Ms. Willis. Motion carried unanimously.

1. Board Meeting Minutes

To approve the following Board meeting minutes as submitted:

- a) October 17, 2017 Special Board Meeting Minutes
- b) October 23, 2017 Board Meeting Minutes

2. Correspondence:

To approve the following correspondence as submitted:

- a) October 23, 2017 Correspondence from Kendra Smith, Preferred Properties, Inc.

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts

There are no contracts requiring Board action this month.

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of October 23, 2017.

6. Resolution for Nonfederal Share of Medicaid Expenditures

To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2018 (\$20,000,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511.

7. Superintendent Professional Development Plan

To approve the Professional Development Plan for Superintendent Deb Yenrick as submitted with memorandum dated November 17, 2017.

8. 2018 Board Meeting Calendar

To approve the 2018 Board Meeting Calendar as proposed in the memorandum dated November 17, 2017.

9. Policy Amendments

To approve the policy amendments as summarized in memo dated November 15, 2017.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for October 2017. After discussion, Mr. Henzler made a motion to approve the Financial Report for October 2017. Seconded by Dr. Brockmyer. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Shankleton highlighted the payment schedules for October 2017. After discussion, Dr. Brockmyer made a motion to approve the payment schedules for October 2017. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation: There was no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: The management letter stands as submitted.

B. Statistics/Metrics: October 2017 figures were provided in the November 17, 2017 Metrics Report.

C. Provider Community:

1. Provider Partnership Collaborative: October 26, 2017 meeting minutes were not available at this time. The next meeting is scheduled on Thursday, December 14th when the October minutes will be reviewed and approved by the Provider Partnership Collaborative.

2. Preferred Properties, Inc.: The October 2017 Executive Director report was provided by Ms. Kendra Smith, Executive Director.

D. Supplemental Reports:

1. MUI Unit Report – A status of October 2017 MUI unit activities was provided. There were 97 MUIs filed in October 2017.

2. Community Travel Safety Report (Annual) - The annual Community Travel Training report dated November 7, 2017 was provided.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.

- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated November 15, 2017 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December 2017 Board meeting.
- E. Nominating Committee: Ms. Khouri and Mr. Volk have volunteered to serve on the Nominating Committee.
- F. OACB Resolutions/Annual Delegate Assembly: The 2017 OACB Annual Convention is scheduled for Wednesday, November 29th through Friday, December 1st at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, November 30th.
- G. Lucas County Job and Family Services (JFS) Contract: Ms. Kim Shankleton, Director of Business Operations and Ms. Julie O'Hair, Director of Service and Support Administration highlighted the cost analysis report of the onsite JFS worker in response to Board members' discussion.

Board members requested that the County Board research JFS contracts with Promedica and Lucas County Children Services to see what they are doing.

After discussion, Dr. Brockmyer made a motion to extend the agreement with Lucas County Department of Job and Family Services for the provision of on-site Eligibility Workers for nine (9) months beginning January 1, 2018 through September 30, 2018. Seconded by Mr. Volk.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 5:32 p.m. to discuss Pending Litigation, Confidential Client Matters, and to Consider Employment of a Public Official. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

- Dr. Jeanne Brockmyer voted - yes
- Mr. Mark Frye voted - yes
- Mr. Rick Henzler voted - yes
- Ms. Anna Khouri voted - yes
- Mr. Scott Noonan voted - yes

Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 8:19 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

VIII. New Business:

There were no issues to come before the Board under Old Business.

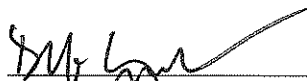
IX. Board Calendar of Events:

Monday, December 18, 2017 – LCBDD Board meeting

X. Adjournment:

Motion by Mr. Henzler to adjourn at 8:20 p.m. Seconded by Mr. Noonan. Motion carried unanimously.

Respectfully submitted,



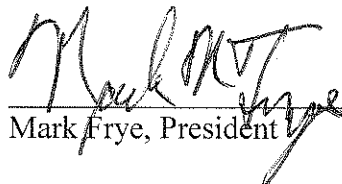
Deb Yenrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President