

Lucas County Board of Developmental Disabilities

April 24, 2017

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Scott Noonan

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Kelly Schuck, Assistant Director of Service and Support Administration and Ms. Erin Mayer, Community Employment Coordinator, titled "Future Changes in Programs."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 6:10 p.m. Following roll call, the Board excused the absence of Mr. Scott Noonan.

Mr. Frye welcomed all present and then opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Managers of the Year: Erin Mayer, Community Employment Coordinator and Tammy Talmage, Service and Support Administration Coordinator.
- B. Retiree Sheila Davis with 30 years of service. Ms. Davis was unable to attend; therefore her plaque will be forwarded to her.
- C. Jason Bobak with the April 2017 Special Recognition Award.
- D. Anna Dungan, volunteer from Shared Lives Studio, with the April 2017 Special Recognition Award.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Henzler requested topic II.A.4.b) AT& T Contract be removed.

After hearing no additional topics be removed from the Consent Agenda, Dr. Brockmyer made a motion to approve the Consent Agenda dated April 24, 2017, including topic II.A.7.-to approve the purchase/installation of air conditioning unit(s) from Shepherd Mechanical at a cost not to exceed \$37,598.00; and excluding topic II.A.4.b) AT& T Contract. Seconded by Mr. Volk. Motion carried unanimously.

1. March 27, 2017 Board Meeting Minutes

To approve the March 27, 2017 Board Meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) March 23, 2017 Correspondence from Mr. John Martin, Director, DoDD

3. Limited Contracts

There are no limited contracts for renewal at this month's Board meeting.

4. Contracts

- a) The Ability Center-Summer Recreational Services – to approve the summer camp support contract with The Ability Center of Greater Toledo, effective May 22, 2017 through August 11, 2017, in an amount not to exceed Fifty Thousand, One Hundred Sixty Dollars and Seventy-Eight Cents (\$50,160.78) for services and mileage.

- b) AT&T Contract

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of March 27, 2017.

6. Policy Amendments

To approve policy amendments as summarized in the memo dated April 13, 2017.

7. Purchase of A/C Unit for Larc Lane Center

To approve the purchase/installation of air conditioning unit(s) from Shepherd Mechanical at a cost not to exceed Thirty-Seven Thousand, Five Hundred Ninety-Eight Dollars (\$37,598.00).

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Hope Schang, Director of Business Operations, highlighted the financials for March 2017. After discussion, Mr. Volk made a motion to approve the Financial Report for March 2017. Seconded by Mr. Henzler. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Hope Schang highlighted the payment schedules for March 2017. After discussion, Dr. Brockmyer made a motion to approve the payment schedules for March 2017. Seconded by Ms. Willis. Motion carried unanimously.

3 AT&T Contract

Mr. Henzler made a motion to accept the AT&T proposals for:

- Managed Internet Service –Bandwidth increase to 200 Mbps
- IP Flexible Reach – Migrate current telephone trunk/line ISDN primes
- AT&T Business Network Service – Long Distance and discounts on MIS and BVoIP services
- DDOS (DISTRIBUTED DENIAL OF SERVICE attacks) Defense and Mitigation Services Protects your Internet bandwidth from malicious DDOS attacks.
- AT&T Conferencing Services – pay as you go audio/web conferencing

Using State Term pricing for a term of 36 months the total contract value (36 month term) of all services in the bundle is \$160,768.72

Mr. Volk seconded for discussion. Mr. Henzler wanted clarification on costs. Mr. Jeff Greunke, IT Specialist, indicated that the costs are to cover upgrades. The Board is doubling the internet bandwidth and migrating current telephone trunk/line to IP Flex which is an upgrade to new technology.

III. Presentation:

Mr. Lon Mitchell, Public Information Manager, presented results of the recent Community Awareness Survey prepared by Stanford O'Desky and Associates.

The intent of the survey was to get a baseline of the community's understanding of the Board and what they think about our Mission as we begin to look into future levy

preparations. Three hundred registered voters were surveyed. A very positive finding from the research indicates that there was a large increase in favorable attitudes.

The most important result of the survey is that the Community supports our mission. There were very high scores when participants were asked if people with disabilities should contribute, be employed in the community, get help finding work, self-determination, get full access to the community and should children receive services if they are born with a disability.

Recommendations of the survey include getting our messages out early and consistently, maintaining public awareness campaign, building on the future, don't neglect the internet and using direct mail. Mr. Mitchell recommends the Board focus on the individuals we serve and the successes with inclusion. Information from the market research will be used in developing the messages for our upcoming television commercials.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Yenrick highlighted the Management Letter.
- B. Statistics/Metrics: March 2017 figures were provided in the April 17, 2017 Metrics Report.
- C. Not-for-Profit Boards:
 - 1. Lott Industries, Inc.: A status of Lott Industries, Inc. activities was provided in report dated April 12, 2017 prepared by Mr. Tim Menke, CEO along with March 8, 2017 Board Meeting Minutes.
 - 2. Preferred Properties, Inc.: The March 2017 Executive Director's report was provided by Ms. Kendra Smith, Executive Director along with the Preferred Properties March 16, 2017 Board Meeting Minutes.
- D. Supplemental Reports:
 - 1. Family and Advocate Forum Summary – A summary of the April 11, 2017 Family and Advocate Forum held at the Administration Building was provided.
 - 2. MUI Unit Report – A status of March 2017 MUI unit activities was provided. There were 88 MUIs filed in March 2017.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were none.

- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated April 11, 2017 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: There were no contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:54 p.m. to discuss Pending Litigation, Confidential Client Matters and Collective Bargaining. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 7:56 p.m. following discussion of the above. Seconded by Mr. Ron Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

VIII. New Business:

There were no issues to come before the Board under New Business.

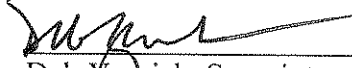
IX. Board Calendar of Events:

The next Board meeting is Monday, May 22, 2017.

X. Adjournment:

Motion by Mr. Henzler to adjourn at 7:56 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,



Deb Yerrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:

Mark Frye, President