

**Lucas County Board of Developmental Disabilities**

**November 28, 2016**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided  
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

**I. Call to Order/Welcome:**

Mr. Mark Frye, President, called the meeting to order at 5:31 p.m. Following roll call, Mr. Frye welcomed everyone in the audience to the Board meeting. Then he opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Tiffanie Harper with the Special Recognition Award for November 2016.
- B. Paul Miles, Service and Support Specialist, as the Staff Person of the Month for November 2016.

**II. Board Action Items:**

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed in the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated November 28, 2016, as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. October 24, 2016 Board Meeting Minutes  
To approve the October 24, 2016 Board Meeting Minutes as submitted.
2. Correspondence:  
To approve the following correspondence as submitted:

- a) October 26, 2016 Correspondence from Ms. Tonya Scherf, Camp Courageous & The Arc

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts

There are no service contracts requiring Board action this month.

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of October 24, 2016.

6. 2017 Proposed Budget

To approve General Fund Budgeted Revenue of \$55,416,383 with Expenses of \$60,491,609; Residential Fund Budgeted Revenue and Expenses of \$20,245,000; and Donation Fund Budgeted Revenue and Expenses of \$150,000.

7. Resolution for Nonfederal Share of Medicaid Expenditures

To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2017 (\$20,245,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511.

8. Liability and Vehicle Insurance Renewal

To approve liability and vehicle insurance proposal submitted by Hylant through Ohio School Plan at a total premium of One Hundred Seven Thousand, Four Hundred Seventy-Two Dollars (\$107,472.00) for year 2017.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Hope Schang highlighted the financials for October 2016. After discussion, Mr. Henzler made a motion to approve the Financial Reports for October 2016. Seconded by Dr. Brockmyer. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for October 2016. After discussion, Mr. Henzler made a motion to approve the payment schedules for October 2016. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation:

There was no formal presentation scheduled for this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Yenrick indicated that the management letter stands as submitted.

Ms. Lori Mariucci, Director of Human Resources, provided an update on the changes proposed by the Federal Department of Labor as a result of the Fair Labor Standard Act scheduled to go into effect on December 1, 2016. This Federal law determines which jobs are exempt and non-exempt from overtime pay. The Board has a plan in place; however, as of today, all activities have been halted, as there is a hearing on the summary judgment motions today, November 28, 2016. Not sure when a decision will be made. Ms. Mariucci will keep the Board apprised of the issue.

- B. Statistics/Metrics: Superintendent Yenrick distributed an updated County Board Privatization map. She also highlighted October 2016 figures provided in the November 18, 2016 Metrics Report. Adult Options enrollment continues to decrease.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: A status of Lott Industries activities for October 2016 was provided in a report prepared by Mr. Tim Menke, Chief Executive Officer.
2. Preferred Properties, Inc.: Superintendent Yenrick introduced Ms. Kendra Smith, the new Executive Director of Preferred Properties, Inc. to the Board. Ms. Smith prepared the October 2016 Executive Director's report.

D. Supplemental Reports:

1. MUI Unit Report – A status of October 2016 MUI unit activities was provided. There were 86 MUIs filed in October 2016.
2. Community Travel Safety Annual Report - The annual Community Travel Training report dated November 9, 2016 was provided.

3. Summer Camp Supports 2016 – The Board empowers families to find camp options that meet the individual needs of their child or family member. The Board also empowers camps to train their staff to meet these needs. This summer there were 107 participants utilizing five community sites. Additionally, this past summer Board Transportation was not offered.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated October 15, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December Board meeting.

Superintendent Yenrick noted that the Lott Industries, Inc. contract is for six months.

- E. Nominating Committee (appointment of): Mr. Frye thanked Ms. Khouri, Mr. Volk and Ms. Willis for serving on the Nominating Committee. The committee announced that it is recommending the following slate of officers for the 2017 calendar year:

Mr. Mark Frye	President
Mr. Rick Henzler	Vice President
Dr. Jeanne Brockmyer	Recording Secretary

No formal action is necessary until the January 2017 Organizational Board meeting at which time the Board members will be asked to vote on the officers.

- F. Annual Board Meeting: The proposed agenda for the Annual Board meeting on January 23, 2017 in the Great Room at the Larc Lane Center was presented to the Board. The Social ½ hour will begin at 6:00 p.m. The meeting will begin promptly at 6:30 p.m. and adjourn by 8:00 p.m. We have secured Ms. Sasham Brey, 13abc News Anchor, as our keynote speaker.

- G. OACBDD Resolutions/Annual Delegate Assembly: The 2016 OACB Annual Convention is scheduled for November 30<sup>th</sup> through December 2<sup>nd</sup> at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, November 30<sup>th</sup>.

Ms. Anna Khouri has agreed to serve as our delegate and Ms. Lori Mariucci will serve as our alternate.

- H. Board Member Vacancy Status: Mr. Ray Wood submitted his resignation in October effective immediately. His first full term would have concluded December 31, 2017. The Board will need to notify the County Commissioners of the vacancy and search for candidates.

Superintendent Yenrick shared a few items of interest:

- The Board of DD was featured in the recent Toledo Parent magazine and in the Community Resource Guide.
- The Christmas gifts purchased for individuals in Adult Options (drawstring backpacks).
- The Board provided funds to the Family Children First Council to create a packet of information used by Early Intervention families. The same packet is used to retain all related materials in one location.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

There was no Executive Session this month.

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

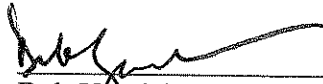
IX. Board Calendar of Events:

The next Board meeting is Monday, December 19, 2016.

X. Adjournment:

Motion by Mr. Volk to adjourn at 5:54 p.m. Seconded by Dr. Brockmyer. Motion carried unanimously.

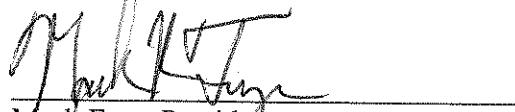
Respectfully submitted,

  
\_\_\_\_\_  
Deb Yenrick, Superintendent

Attest:

  
\_\_\_\_\_  
Jeanne Brockmyer, Recording Secretary

Approved by:

  
\_\_\_\_\_  
Mark Frye, President