

Lucas County Board of Developmental Disabilities

October 24, 2016

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna
Khoury, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:31 p.m. Following roll call, Mr. Frye welcomed everyone in the audience to the Board meeting. Then he opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Deb Miller, Early Intervention Developmental Specialist in the Children's Department, as the Staff Person of the Month for October 2016.
- B. Steve Catti, Investigative Agent, as the Staff Person of the Month for September 2016.
- C. Retirees Barbara Bergman (30 years of service), Kris Baumeier-Shawen (28 ½ years of service) and Kimli White (30 years of service). Ms. Bergman was present to accept her award. Ms. Baumeier-Shawen and Ms. White were unable to attend; their plaques will be forwarded to them.
- D. The Gwin family with the Special Recognition Award for October 2016.

II. Board Action Items:

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed in the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated October 24, 2016, as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. September 26, 2016 Board Meeting Minutes

To approve the September 26, 2016 Board meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) September 29, 2016 Correspondence to Mr. Steven Bryson, Lucas County Department of Job & Family Services
- b) October 17, 2016 Thank You Note from Mr. Steve Oster, PAR
- c) October 17, 2016 Correspondence to Laura Lloyd-Jenkins

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Bridges to Transition Program with Opportunities for Ohioans with Disabilities (OOD) – To approve the Interagency Agreement with Opportunities for Ohioans with Disabilities Agency (OOD) for the period from October 1, 2016 through September 30, 2017 and authorize payment of the match amount of One Hundred Twenty-Two Thousand, Three Hundred Twenty Dollars and Ninety-One Cents (\$122,320.91) for the purpose of providing vocational rehabilitation services through the Bridges to Transition Program.
- b) Individual Budget Service Agreement with The Epilepsy Center of Northwest Ohio – To approve an Individual Budget Service Agreement with The Epilepsy Center of Northwest Ohio, for the period from October 2, 2016 through October 1, 2017, at a cost not to exceed Forty Thousand, Five Hundred Eighty-Seven Dollars and One Cent (\$40,587.01).

2. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of September 26, 2016.

3. 2017 Board Meeting Calendar

To approve the 2017 Board Meeting Calendar as proposed in the memorandum dated October 17, 2016.

4. 2017 Adult Options Calendar

To adopt the twelve (12) month Adult Options 2017 Calendar as recommended in the October 3, 2016 memo.

5. Superintendent Professional Development Plan

To approve the Professional Development Plan for Superintendent Deb Yenrick as submitted with memorandum dated October 17, 2016.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Hope Schang highlighted the financials for September 2016. After discussion, Dr. Brockmyer made a motion to approve the Financial Reports for September 2016. Seconded by Mr. Henzler. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for September 2016. After discussion, Ms. Willis made a motion to approve the payment schedules for September 2016. Seconded by Mr. Henzler. Motion carried unanimously.

3. August 22, 2016 Board Meeting Minutes

Mr. Frye announced a modification needs to be made to the August 22, 2016 Board Meeting Minutes under New Business, to amend the motion by Mr. Volk "to approve an adjustment to the base salary of the Superintendent to \$138,000 effective August 3, 2017; and \$141,000 effective August 3, 2018. Seconded by Mr. Henzler. Motion carried unanimously."

Ms. Willis amended the motion to read, "to maintain the salary of the Superintendent at \$135,000 with the extension of her contract to remain through December 31, 2018." Seconded by Mr. Volk. After discussion, motion carried unanimously.

Mr. Frye thanked Superintendent Yenrick for agreeing to extend her contract and for her ongoing efforts in serving individuals with developmental disabilities and the citizens of Lucas County.

III. Presentations:

Ms. Sharon Helle, Senior Director and Ms. Dianne Hamizadeh, Service and Support Coordinator provided a status of the OACB Good Life Training project. Good Life is a positive cultural initiative that helps participants focus on enhancing the lives of the people we serve. Board members and the audience participated in a Good Life activity.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Yenrick indicated that the management letter stands as submitted.

B. Statistics/Metrics: Superintendent Yenrick highlighted September 2016 figures provided in the October 14, 2016 Metrics Report.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: A status of Lott Industries activities for September 2016 was provided in a report prepared by Mr. Tim Menke, Chief Executive Officer. Lott Industries indicated they have received responses from 43 individuals who would like to continue to be members of Lott's production work force.

2. Preferred Properties, Inc.: The September 2016 Executive Director's report was provided by Mr. Lew Ellis, Executive Director. The new Executive Director, Kendra Smith, started today, October 24, 2016 and has been invited to the November Board Meeting.

D. Supplemental Reports:

1. Family and Advocate Forum Summary – A summary of the October 17th, 2016 Family and Advocate Forum held at the Administration Building was provided.

2. MUI Unit Report – A status of September 2016 MUI unit activities was provided. There were 72 MUIs filed in September 2016.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: Ms. Willis noticed the information regarding the Management School and suggested Human Resources follow-up with the Employer's Association (EA). The EA offers certification classes in supervisory skills training. Ms. Willis suggested the Board may possibly want to see if the curriculum could enhance our existing training.

- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated October 13, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: There were no contracts for Board review this month.
- E. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, January 23rd, 2017 in the Great Room at the Larc Lane Center. The Board will again host a Provider exhibit. Mr. Frye requested that Board members give some thought to possible keynote speakers, and individuals or organizations to be recognized as Community Partners.
- F. Nominating Committee (appointment of): Ms. Khouri, Mr. Volk and Ms. Willis have volunteered to serve on the Nominating Committee.
- G. OACBDD Resolutions/Annual Delegate Assembly: The 2016 OACB Annual Convention is scheduled for November 30th through December 2nd at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, November 30th. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present. The Board will also need to appoint a delegate and/or alternate to the Assembly.

Superintendent Yenrick announced that Ms. Khouri is going to run for an at-large seat on the OACB Board of Trustees.

Mr. Frye made a motion to nominate Anna Khouri to serve as the Lucas County Board of Developmental Disabilities delegate and Deb Yenrick as alternate for the Delegate Assembly scheduled on November 30th, 2016. Seconded by Dr. Brockmyer. Motion carried unanimously.

Mr. Henzler announced that there is a fundraiser for Partners for Inclusion at Granite City on Thursday, October 27, 2016.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:28 p.m. to discuss Pending Litigation; Client Matters Required to be kept Confidential by Federal or State Law; and Employee Compensation. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 6:58 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

VIII. New Business:

Mr. Frye made a motion to approve a management compensation change of \$1,696.69 per management employee as summarized in letter by the Director of Human Resources dated November 3, 2016. Seconded by Mr. Henzler. Motion carried unanimously.

The Ethics Council convened immediately after the Board meeting.

IX. Board Calendar of Events:

The next Board meeting is Monday, November 28, 2016.

X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:59 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



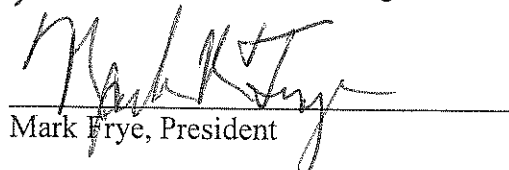
Deb Yenrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President