

## Lucas County Board of Developmental Disabilities

September 26, 2016

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided  
Dr. Jeanne Brockmyer, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Rick Henzler, Ms. Anna Khouri and Mr. Ray Wood

At 5:35 p.m. Mr. Frye welcomed all present and announced that there was not yet a quorum. However, the Board wished to proceed with presenting the Special Recognition Awards. The Board recognized:

- A. Retirees Sandra Robinson (24 ½ years of service), Kathleen Leidy (26 ½ years of service) and Karen Mieczkowski (30 years of service). Ms. Robinson and Ms. Leidy were present to accept their awards. Ms. Mieczkowski was unable to attend; her plaque will be forwarded to her.
- B. The September 2016 Staff Person of the Month recognition has been deferred to next month.
- C. Mr. Joel Alexander and Ms. Barb Fern from REM Ohio with the September 2016 Provider Special Recognition Award.
- D. Ms. Kelley Watson, Recreation Specialist, with the Community Inclusion Special Recognition Award.

### **I. Call to Order/Welcome:**

Upon arrival of the fourth Board Member, Mr. Frye called the meeting to order at 5:44 p.m. Following roll call, the Board excused the absence of Mr. Rick Henzler and Ms. Anna Khouri. Mr. Ray Wood was an unexcused absence.

Mr. Frye then opened the floor for public comments. There were none.

### **II. Board Action Items:**

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed in the Topics for Board Discussion section. Mr. Volk requested that topic II.A.4.a) Lucas County Job & Family Services

Contract be removed from the Consent Agenda. Superintendent Yenrick requested that topic II.A.7 Approval of Positions also be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated September 26, 2016, excluding topics II.A.4.a) Lucas County Job & Family Services Contract and topic II.A.7 Approval of Positions. Seconded by Mr. Volk. Motion carried unanimously.

1. August 22, 2016 Board Meeting Minutes

To approve the August 22, 2016 Board meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) September 13, 2016, 13abc.com article "A purpose and a paycheck: local program for adults with developmental disabilities flourishes"
- b) September 15, 2016, The Mirror article "Lucas County Board of DD Adapts to Federal Changes"

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Lucas County Department of Job & Family Services

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

- b) Lott Industries – "Bridges to Transition" Transition Specialist

To approve an amendment to extend the term of the Contract with Lott Industries Incorporated, for reimbursement of the costs of a Transition Specialist for the "Bridges to Transition" Project, from September 30, 2016 to December 31, 2016, in an amount not to exceed Sixteen Thousand, Nine Hundred Ninety-Nine Dollars and Twelve Cents (\$16,999.12) for the extended term.

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of August 22, 2016 provided Ms. Annarino does not conduct reviews of MARS/HPC forms at ADS facilities or perform QA reviews for providers.

6. Larc Lane Center Roof Renovation – State Purchasing

To approve the purchase of fiberglass reinforced, SBS modified bitumen membrane material and fiberglass reinforced self-adhering SBR modified base sheet through the State of Ohio Cooperative Purchasing Program to restore the Larc Lane Center roof at a cost not to exceed Thirty Thousand, One Hundred and Forty-Four Dollars (\$30,144.00).

7. Approval of Positions:

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

8. Board Policy: Communication with Persons of Limited English Proficiency

To approve Communication with Persons of Limited English Proficiency (LEP) Policy.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Hope Schang highlighted the financials for August 2016. After discussion, Dr. Brockmyer made a motion to approve the Financial Reports for August 2016. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for August 2016. After discussion, Mr. Volk made a motion to approve the payment schedules for August 2016. Seconded by Dr. Brockmyer. Motion carried unanimously.

3. Lucas County Department of Job & Family Services

Mr. Frye made a motion to approve an agreement with Lucas County Department of Job & Family Services for the provision of on-site Eligibility Workers, for the term October 1, 2016 through September 30, 2017, in an amount not to exceed Forty Thousand, Two Hundred Fifty-

Seven Dollars and Thirty-Six Cents (\$40,257.36). Seconded by Ms. Willis for discussion.

While the Board is appreciative of the cooperative relationship between the LCDJFS and LCBDD, Mr. Volk expressed concern with the Board reimbursing LCDJFS for all costs associated with the workers stationed at our location. Board members would like to see a more equitable arrangement negotiated. The Board will approve the agreement for now subject to review/discussion prior to next year's contract proposal. After discussion, motion carried unanimously.

4. Approval of Positions

Mr. Frye made the following motions:

- a) To approve the following new position: Bridges Transition Specialist. Seconded by Mr. Volk for discussion. Ms. Lori Mariucci, Director of Human Resources, provided background information. After discussion, motion carried unanimously.
- b) To approve the following new position: Bridges Transition Supervisor. Seconded by Dr. Brockmyer for discussion. Ms. Kelly Schuck, Assistant Director of Service and Support Administration, provided background information. After discussion, motion carried unanimously.
- c) To approve the following new position: Physical Therapist. Seconded by Mr. Volk for discussion. Ms. Mariucci, provided background information. After discussion, motion carried unanimously.
- d) To approve the following new position: Success Coach Advisor. Seconded by Ms. Willis for discussion. Superintendent Yenrick provided background information. A portion of this position will be funded by the Ohio Healthier Buckeye Grant and the Employer Resource Network. After discussion, motion carried unanimously.
- e) To approve the Assistant Director of Human Resources position which replaces one of the Senior Human Resources Representative positions. Seconded by Mr. Volk for discussion. Ms. Mariucci provided background information. After discussion, motion carried unanimously.

5. Cost Report Audit

Ms. Schang highlighted the Cost Report Audit for 2012-2013.

III. Presentations: There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Yenrick indicated that the Leadership Team held their Planning Retreat on Wednesday, September 14<sup>th</sup>. Staff from the Ohio Association of County Boards joined the group in the afternoon. They are encouraging us to develop more providers.

Lucas County has also been invited to a Large County Board forum in Columbus on October 14<sup>th</sup> to discuss status of privatization efforts.

B. Statistics/Metrics: Superintendent Yenrick highlighted August, 2016 figures provided in the September 16, 2016 Metrics Report.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: A status of Lott Industries activities for August 2016 was provided in a report prepared by Mr. Tim Menke, Chief Executive Officer. Superintendent Yenrick noted that Lott has identified they will be in service as a Provider by July 1, 2017.

2. Preferred Properties, Inc.: The August 2016 Executive Director's report was provided by Mr. Lew Ellis, Executive Director, along with the Preferred Properties August 18, 2016 Board Meeting Minutes.

The search for a new Executive Director continues.

D. Supplemental Reports:

1. MUI Unit Report – A status of August 2016 MUI unit activities was provided. There were 96 MUIs filed in August 2016.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: Mr. Volk mentioned a few upcoming events:

-Wednesday, October 5<sup>th</sup> – Voters Forum: The Partners for Inclusion in connection with the Toledo-Lucas County Commission on Disabilities is sponsoring a Voters Forum at the Sanger Branch Library from 6:00 pm to 7:30 pm. Representatives from the six countywide levy issues are asked to make a presentation on their levy requests with an emphasis on how passage of the levy would enhance the lives of persons with disabilities.

-Monday, October 17<sup>th</sup> – Disability Employment Panel: The Toledo/Lucas County Commission on Disabilities will be hosting the panel discussion from 4:00 pm to 5:00 pm. at the Lucas County Emergency Services Training Center, 22<sup>nd</sup> and Jefferson.

- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated September 13, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: There were no contracts for Board review this month.
- E. Board Membership Profile: Mr. Frye highlighted the Board Membership profile dated September 19, 2016. There are several board members whose terms expire December 31, 2016: Mr. Mark Frye, Dr. Jeanne Brockmyer and Ms. Linnie Willis. All three are eligible for reappointment. With the consent of all three, the Board will have to submit to the County Commissioners a request for their reappointments, effective January 1, 2017 through December 31, 2020.
- F. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, January 23<sup>rd</sup>, 2017 in the Great Room at the Larc Lane Center. The Board will again host a Provider exhibit. Superintendent Yenrick requested that Board members give some thought to possible keynote speakers, and individuals or organizations to be recognized as Community Partners.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:28 p.m. to discuss Pending Litigation; Client Matters Required to be kept Confidential by Federal or State Law; and Employee Compensation. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler - absent  
Ms. Anna Khouri - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes  
Mr. Ray Wood - absent

Motion by Mr. Frye to return to regular session at 7:33 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler - absent  
Ms. Anna Khouri - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes  
Mr. Ray Wood - absent

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

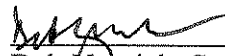
IX. Board Calendar of Events:

The next Board meeting is Monday, October 24, 2016.


X. Adjournment:

Motion by Dr. Brockmyer to adjourn at 7:34 p.m. Seconded by Mr. Volk. Motion carried unanimously.

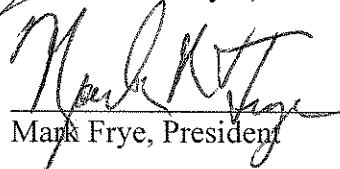
Respectfully submitted,

  
\_\_\_\_\_  
Deb Yehrick, Superintendent

Attest:

  
\_\_\_\_\_  
Jeanne Brockmyer, Recording Secretary

Approved by:

  
\_\_\_\_\_  
Mark Frye, President

