

Lucas County Board of Developmental Disabilities

August 22, 2016

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Ray Wood

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by the Ms. Lori Mariucci, Director of Human Resources, titled "360 Degree Review."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 6:03 p.m. Following roll call, Mr. Frye welcomed everyone in the audience to the Board meeting. Then he opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Greg Brown (22 ½ years of service), Tammy Clymer (30 ½ years of service) and Angela Gilreath (26 ¾ years of service). Ms. Gilreath was present to accept her award. Mr. Brown and Ms. Clymer were unable to attend; their plaques will be forwarded to them.
- B. David Basil with the Special Recognition Award for August, 2016.
- C. Phil Amadio, Employment Specialist in the Employment Connections Department, as the Staff Person of the Month for August, 2016.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed in the Topics for Board Discussion section. Mr. Henzler requested that topic II.A.4. Prescribed Pediatric Center – Anne Grady Day Program be removed.

After hearing no additional topics be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated August 22, 2016, excluding topic II.A.4.

Prescribed Pediatric Center – Anne Grady Day Program. Seconded by Dr. Brockmyer.
Motion carried unanimously.

1. June 27, 2016 Board Meeting Minutes

To approve the June 27, 2016 Board meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) June 30, 2016 Correspondence to Mr. Matthew Black
- b) June 30, 2016 Correspondence to Mr. Lawrence Moore
- c) June 30, 2016 Correspondence to Ms. Veronica Ross
- d) July 8, 2016 Correspondence from Ms. Elizabeth Holland, Sunshine Communities
- e) July 22, 2016 Correspondence to Mrs. Margaret Danziger
- f) Foundation Matters Article titled, “Area Organizations Collaborate to Help Runaway Youth”

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Prescribed Pediatric Center – Anne Grady Day Program

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

5. OACBDD Good Life Training

To approve payment to the Ohio Association of County Boards (OACB) in the amount of \$45,000.00 for Good Life Facilitator Training.

6. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of June 27, 2016.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Hope Schang highlighted the financials for June and July 2016. After discussion, Mr. Henzler made a motion to approve the Financial Reports

for June and July 2016. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for June and July 2016. After discussion, Dr. Brockmyer made a motion to approve the payment schedules for June and July 2016. Seconded by Ms. Willis. Motion carried unanimously.

3. Prescribed Pediatric Center – Anne Grady Day Program

Motion by Mr. Frye to approve an amendment to the Service Contract with Anne Grady Day Program, for operation of the Prescribed Pediatric Center, to extend its term an additional six months from August 31, 2016 until February 28, 2017, and to correspondingly increase the maximum amount of the Service Contract by \$112,500.00 from \$225,000.00 to an amended maximum amount of \$337,500.00. Seconded by Mr. Henzler for discussion.

Mr. Henzler requested clarification of the amendment. Superintendent Yenrick indicated that the six month extension will allow Board staff to explore alternatives. After discussion, motion carried unanimously.

III. Presentations: There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Yenrick indicated that the recent DoDD Accreditation survey performed on August 9th, 10th and 11th went well. DoDD awarded the Board a 3-year accreditation. Board members thanked all staff for their efforts in preparing for the DoDD Accreditation survey.

Superintendent Yenrick also commented on the success of the Lott Industries 60th Anniversary celebration on August 20th. She has heard from several parents who commented on how much they enjoyed the event.

B. Statistics/Metrics: Superintendent Yenrick highlighted June and July 2016 figures provided in the August 12, 2016 Metrics Report.

At this time, Mr. Frye shared with the Board that he had received a number of thank you notes/letters from staff who participated in the Good Life Facilitator training. Staff expressed their heartfelt appreciation for being able to participate in the training.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: A status of Lott Industries and Adult Options Department activities for June and July 2016 was provided in a report prepared by Mr. Tim Menke, Chief Executive Officer and Ms. Caren Taylor, Director of Adult Options.
2. Preferred Properties, Inc.: Mr. Frye shared that Ms. Yvonda Bean, Executive Director, has submitted her resignation. The June and July 2016 Executive Director's report was provided by Mr. Lew Ellis, Interim Executive Director. Mr. Ellis has committed to return for the interim. Superintendent Yenrick indicated she sits on the Preferred Properties Executive Director search panel.

D. Supplemental Reports:

1. MUI Unit Report – A status of June and July 2016 MUI unit activities was provided. There were 97 MUIs filed in June 2016 and 95 MUIs filed in July 2016.
2. Workers Compensation Charges – A ten-year analysis of the workers' compensation costs was provided.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations:

The Board thanked the staff, Union Leadership and Managers for their hard work in negotiating the recent contract.

- B. Policy Review (First Reading): A new Board Policy was presented to the Board for first reading "Communication with Persons with Limited English Proficiency (LEP)."
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated August 9, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the September Board meeting.
- E. Board Planning Retreat: Rebecca Woody will get some dates out to Board members to schedule a planning retreat in October to discuss the Strategic Plan.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:33 p.m. to discuss Pending Litigation; Client Matters Required to be kept Confidential by Federal or State Law; Collective Bargaining; and Superintendent's Evaluation. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood - absent

Motion by Mr. Frye to return to regular session at 7:25 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood - absent

VIII. New Business:

Mr. Frye made a motion to ratify the tentative agreement reached with the SSTC Unit, AFSCME Ohio Council 8, Local 3794 on July 11, 2016. Seconded by Ms. Willis. Motion carried unanimously.

Mr. Henzler made a motion to approve a contract extension for the Superintendent of the Lucas County Board of Developmental Disabilities. The contract period will extend from August 4, 2017 to December 31, 2018. Seconded by Dr. Brockmyer. Motion carried unanimously.

Mr. Volk made a motion to approve an adjustment to the base salary of the Superintendent to \$138,000 effective August 3, 2017; and \$141,000 effective August 3, 2018. Seconded by Mr. Henzler. Motion carried unanimously.

The Ethics Council convened immediately after the Board meeting.

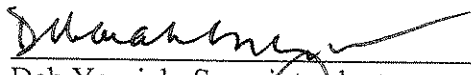
IX. Board Calendar of Events:

The next Board meeting is Monday, September 26, 2016.

X. Adjournment:

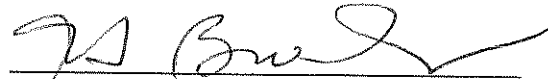
Motion by Dr. Brockmyer to adjourn at 7:28 p.m. Seconded by Ms. Khouri. Motion carried unanimously.

Respectfully submitted,



Deb Yenrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President