

Lucas County Board of Developmental Disabilities

March 28, 2016

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Ms. Anna Khouri and Mr. Ray Wood

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Debi Tyree, Community Employment Manager, titled "Employment Connections for Systemic Change."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 6:00 p.m. Following roll call, the Board excused the absences of Ms. Anna Khouri and Mr. Ray Wood.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Tom Calcamuggio with 30 ¼ years of service.
- B. Kristie Sullivan, Routing Technician in the Transportation Department, as the Staff Person of the Month for March 2016.
- C. Several former and current Transportation Department staff who have been critical to the operations of the Transportation Department during the phase out of transportation services: Karen Carmody, Charnell Newbern, Renea Quire, Brett Haupricht, John Sondergeld and Kristie Sullivan. They were presented with certificates and "Toledo cityscape" coffee mugs from Shared Lives Studio in appreciation of all of their efforts. Superintendent Yenrick also presented Ms. Sharon Helle, Senior Director, with a certificate and thanked her for her work during this transition.

II. Board Action Items:

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated March 28, 2016 as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. February 22, 2016 Board Meeting Minutes

To approve the February 22, 2016 Board Meeting Minutes as submitted.

2. No Correspondence

There was no correspondence.

3. Limited Contracts

There were no limited contracts for renewal this month.

4. Contracts

There were no service contracts for approval this month.

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of February 22, 2016.

6. Annual Report to the Community

To approve for publication the 2015 Annual Report to the Community.

7. Approval of Position

To approve the following new position: Utility Clerk.

8. Policy Amendments

To approve policy amendments as outlined in memo dated March 4, 2016.

9. Sale of Vehicles

To authorize the sale of vehicles listed in the attachment that are no longer needed for public use, are obsolete or unfit for the use for which the vehicles were acquired.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Schang then highlighted the financials for February 2016. After discussion, Dr. Brockmyer made a motion to approve the Financial Report for February 2016. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for February 2016. After discussion, Ms. Willis made a motion to approve the payment schedules for February 2016. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation: While there was no formal presentation this month, Mr. Lon Mitchell, Public Information Manager, previewed the new TV commercial for the audience. The commercial air-time schedule was distributed to the Board. The commercials are part of the Board's promotional campaign.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Yenrick highlighted the Management Letter.

B. Statistics/Metrics: Superintendent Yenrick also highlighted February 2016 figures provided in the March 18, 2016 Metrics Report.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: A status of Lott Industries and Adult Options Department activities was provided in a report dated March 9, 2016 prepared by Mr. Tim Menke, Chief Executive Officer and Ms. Caren Taylor, Director of Adult Options.

2. Preferred Properties, Inc.: The February 2016 Executive Director's report was provided by Ms. Yvonda Bean, Executive Director, along with the Preferred Properties January 21, 2016 and February 18, 2016 Board Meeting Minutes.

Superintendent Yenrick indicated four homes have been inspected. Renovations on these homes will begin on April 1, 2016.

D. Supplemental Reports:

1. MUI Unit Report – A status of February 2016 MUI unit activities was provided. There were 86 MUIs filed in February 2016.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.

- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated March 17, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: There were no contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:33 p.m. to discuss Pending Litigation. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood - absent

Motion by Mr. Frye to return to regular session at 7:13 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood - absent

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

IX. Board Calendar of Events:

The next Board meeting is Monday, April 25th, 2016.

X. Adjournment:

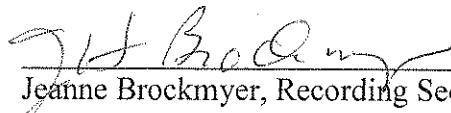
Motion by Ms. Willis to adjourn at 7:14 p.m. Seconded by Dr. Brockmyer. Motion carried unanimously.

Respectfully submitted,



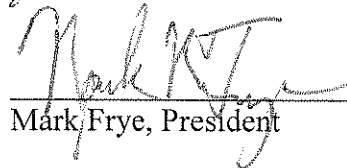
Deb Yenrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President