

Lucas County Board of Developmental Disabilities

April 25, 2016

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Ron Volk, Ms. Linnie Willis and Mr. Ray Wood

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, Mr. Frye welcomed all present and then opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Frances Hill-Bolton with 31 years of service and Yolanda Peterson with 33 years of service. Ms. Hill-Bolton was present to accept her award. Ms. Peterson was unable to attend; her plaque will be forwarded to her.
- B. Ken Johnson with the Special Recognition Award for April 2016.
- C. Mary Jones, Skills Coach at the Larc Lane Center, as the Staff Person of the Month for April 2016.
- D. Ms. Julie Esparza, Director of the Children's Department, with the 2015 Manager of the Year Award.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Frye removed item II.A.7. IT-Expansion Shelf for SAN and Mr. Henzler removed II.A.8. Approval of Position.

After hearing no additional topics be removed from the Consent Agenda, Dr. Brockmyer made a motion to approve the Consent Agenda dated April 25, 2016, excluding topics II.A.7. and II.A.8. Seconded by Mr. Henzler. Motion carried unanimously.

1. March 28, 2016 Board Meeting Minutes

To approve the March 28, 2016 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) April 13, 2016 Correspondence to Mr. John Martin, Director, DoDD

3. Limited Contracts

There were no limited contracts for renewal this month.

4. Contracts

- a) The Ability Center - Summer Recreational Services – To approve the summer camp support contract with the Ability Center effective May 31, 2016 through August 12, 2016 at an amount not to exceed Forty-Seven Thousand, Six Hundred Eighty Dollars and Seventy-Three Cents (\$47,680.73) for services and mileage.
- b) Lease for Shared Lives Studio – To approve the Business Property Lease with MMK Properties, Ltd. for a three year period from July 1, 2016 through June 30, 2019 at an annual cost of Sixty-Nine Thousand, Five Hundred and Forty Dollars (\$69,540.00).

5. Resolution to Pay Nonfederal Share of Medicaid Expenditures

See attached resolution.

6. Policy Amendments

To approve policy amendments as outlined in memo dated April 15, 2016.

7. IT-Expansion Shelf for SAN

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

8. Approval of Position

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

9. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of March 28, 2016.

10. Finance Department Purchase Order(s)

To approve the 2016 blanket purchase orders as stated in memo dated April 21, 2016.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Schang highlighted the financials for March 2016. After discussion, Mr. Henzler made a motion to approve the Financial Report for March 2016. Seconded by Mr. Wood. Motion carried unanimously.

2. Resolutions and Vouchers

Ms. Schang highlighted the payment schedules for March 2016. After discussion, Mr. Wood made a motion to approve the payment schedules for March 2016. Seconded by Dr. Brockmyer. Motion carried unanimously.

3. IT-Expansion Shelf for SAN

Mr. Frye made a motion to accept the bid submitted by CDW Government LLC for the purchase of an expansion shelf for SAN at a cost not to exceed Fifty-Nine Thousand, Seventeen Dollars and Seventy Cents (\$59,017.70). Seconded by Ms. Willis for discussion.

After review of the memo providing rationale for the purchase, the motion carried unanimously.

4. Approval of Position

Mr. Frye made a motion to approve the Art Coach position. Seconded by Dr. Brockmyer for discussion.

After brief discussion, the motion carried unanimously.

- III. Presentation: The contract with TARTA for enhanced TARPS services ended on March 31, 2016. Ms. Sharon Helle, Senior Director, thanked the Board for the extension of the TARTA/TARPS contract from July 1, 2015. The extension allowed for a smoother transition as individuals and their teams could evaluate their needs and learn the different systems. Ms. Helle introduced the other staff who worked on the TARTA/TARPS transition: Ms. Michele Myerholtz, SSA Assistant Director; Ms. Michele Shepler,

Community Travel Specialist; and Tammy Talmage, SSA Coordinator. The group provided a final report of the phase-out of the TARTA/TARPS Contract.

The expiration of the TARTA contract will address the State cost report issues.

After discussion, the Board presented the four staff with Certificates of Appreciation for their efforts on this project.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Yenrick highlighted the Management Letter.
- B. Statistics/Metrics: Superintendent Yenrick also highlighted March 2016 figures provided in the April 15, 2016 Metrics Report.
- C. Not-for-Profit Boards:
 - 1. Lott Industries, Inc.: A status of Lott Industries and Adult Options Department activities was provided in a report dated April 13, 2016 prepared by Mr. Tim Menke, Chief Executive Officer and Ms. Caren Taylor, Director of Adult Options.
 - 2. Preferred Properties, Inc.: The March 2016 Executive Director's report was provided by Ms. Yvonda Bean, Executive Director.
- D. Supplemental Reports:
 - 1. Family and Advocate Forum – A summary of the April 12th, 2016 Family and Advocate Forum held at the Administration Building was provided.
 - 2. MUI Unit Report – A status of March 2016 MUI unit activities was provided. There were 99 MUIs filed in March 2016.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Mr. Frye reminded Board members of the State required County Board Member training.
- B. Policy Review (First Reading): A new Board Policy was presented to the Board for first reading "Online Training."
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated April 14, 2016 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: There were no contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:14 p.m. to discuss Pending Litigation; Client Matters required to be kept Confidential by Federal and State Law; and Collective Bargaining. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood voted - yes

Motion by Mr. Frye to return to regular session at 6:52 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood voted - yes

VIII. New Business:

There were no issues to come before the Board under New Business.

IX. Board Calendar of Events:

The next Board meeting is Monday, May 23rd, 2016.

X. Adjournment:

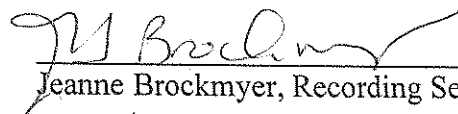
Motion by Dr. Brockmyer to adjourn at 6:53 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,



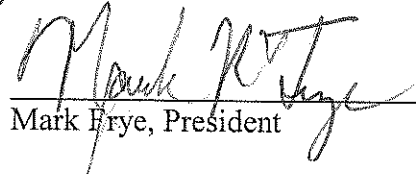
Deb Yenick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President