

Lucas County Board of Developmental Disabilities

May 19, 2015

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Nikki Montgomery, Ms. Linnie Willis and Mr. Ray Wood

Members Absent: Mr. John O'Neil

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absence of Mr. John O'Neil. Mr. Frye then welcomed all present.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Linda Haynes with 16 years of service.
- B. Amy Ryley with the Special Recognition Award for May 2015.
- C. Margaret Lawless, Habilitation Specialist at the Larc Lane Center; and Betsy Sutphin, Habilitation Technician at the Shared Lives Studio as the Staff Persons of the Month for May 2015.
- D. Thura Thomas posthumously with the Josina Lott Award. His granddaughter, Michelle Radtkin, accepted his award on behalf of the family.

At this time, Mr. Frye announced that Ms. Nikki Montgomery has submitted her resignation from the Board effective immediately due to personal family circumstances. As this is Ms. Montgomery's last Board meeting, Mr. Frye thanked her for her service and then presented her with a framed art piece from Shared Lives Studio.

II. Board Action Items:

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Frye removed topic II.A.4.c) Intellivue Contract from the consent agenda.

After hearing no other topics be removed from the Consent Agenda, Mr. Frye made a motion to approve the Consent Agenda dated May 19, 2015 excluding topic II.A.4.c) Seconded by Mr. Wood. Motion carried unanimously.

1. April 21, 2015 Board Meeting Minutes

To approve the April 21, 2015 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) April 22, 2015 Correspondence to Mr. David Kushma, The Blade
- b) April 22, 2015 Correspondence to Ms. Lauren Lindstrom, The Blade
- c) April 22, 2015 Correspondence to Mr. Kirk Walters, The Blade
- d) April 29, 2015 Correspondence from Mr. David Kushma, The Blade
- e) May 6, 2015 Correspondence from Ms. Jessica Ford, Lucas County Commissioners

3. Limited Contracts

There were no limited contracts for renewal this month.

4. Contracts:

a) ShoreTel Inc.

To approve a support contract for the phone system with ShoreTel, Inc., for the term of June 30, 2015 through June 29, 2018, at a cost of Forty-Four Thousand, One Hundred Dollars (\$44,100.00).

b) The Ability Center of Greater Toledo

To approve an agreement with The Ability Center of Greater Toledo for staff support for summer recreational services from June 8, 2015 through August 14, 2015, in the amount of Forty-Three Thousand, Nine Hundred Sixty-Three Dollars and Twenty-Nine Cents (\$43,963.29).

c) Intellivue

Topic was removed from Consent Agenda and placed in Section B. Topics Requiring Board Discussion.

d) Bridges to Transition Contract

To approve an Interagency Agreement with Opportunities for Ohioans with Disabilities Agency for the term April 1, 2015 through January 30,

2016, in a match amount not to exceed One Hundred Thirty-Six Thousand, Three Hundred Fourteen Dollars and Seventy-Nine Cents (\$136,314.79).

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of April 21, 2015.

6. Policy Amendment

To approve amendments to Behavior Support Policy/Procedures.

7. 3 Year Plan

To approve the attached Three Calendar Year Plan.

8. Bid - Summer Options Transportation

To approve the following Summer Options Program Transportation contracts for 2015:

TLC, Inc. not to exceed \$48,320.00; and
Community Transit Services-Anne Grady Corporation, not to exceed \$44,950.00

9. Approval of Position

To approve the Records and Imaging Document Scanner position.

10. Finance Department Purchase Order(s)

To approve the additional funds needed for first quarter 2015 blanket purchase orders as presented.

11. Shared Lives Studio Donation

Not action taken.

B. Topics Requiring Board Discussion:

1. Finance Reports

Ms. Laurie Witt highlighted the financials for April 2015. After brief discussion, Mr. Frye made a motion to approve the Financial Reports for April 2015. Seconded by Mr. Wood. Motion carried unanimously.

2. Resolutions and Vouchers

Mr. Frye made a motion to approve the payment schedules for April 2015. Seconded by Dr. Brockmyer. Motion carried unanimously.

3. Intellivue Document Management System

Topic was tabled until after tonight's presentation.

III. Presentation:

Mr. Frye introduced Ms. Nina Beckford, Records and Imaging Manager. Ms. Beckford provided a presentation of the proposed Intellinetics Document Management System called Intellivue.

Ms. Beckford indicated that the current DocWorker imaging software at the Board no longer meets our document imaging needs. The software has provided no upgrades or enhancements since we purchased it and in the past three years we have received little to no support from the company. LCBDD is the last Ohio county board still using DocWorker. Fifty-two of the 88 county boards use the Intellivue product.

After discussion, Mr. Frye made a motion to approve the Document Management Solution Agreement with Intellinetics at a cost not to exceed Thirty-Five Thousand, Five Hundred Dollars (\$35,500.00). Seconded by Dr. Brockmyer. Motion carried unanimously.

IV. Program Priorities and Goals Update:

- A. Management Letter: A status of activities for Board committees and projects was provided in the May 2015 Management Letter.

Superintendent Yenrick indicated that the Board is not participating in the Dragon Board races this year. However, we will have a children's exhibit in the children's area. We are also working with Partners in Education on the development of a Parent University.

She also reported that Board staff are participating in a Human Trafficking initiative as we have recently had two cases involving our consumers. The Federal Bureau of Investigation identifies Toledo as a significant recruitment area for trafficking. Toledo is also one of 43 cities in the U.S. with a dedicated FBI Innocent Lost Task Force working to rescue youth.

- B. Statistics/Metrics: April 2015 figures were provided.

- C. Not-for-Profit Boards:

1. Lott Industries, Inc.: The May 2015 Lott Industries report was provided by Ms. Caren Taylor, Director of Adult Options.
 2. Preferred Properties, Inc.: The April 2015 Executive Director's report along with the March 19, 2015 Board meeting minutes were provided.
- D. Supplemental Reports:
1. MUI Unit Report – A status of April 2015 MUI unit activities was provided. There were 105 MUIs filed in April 2015.

V. Governance Board Matters:

- A. Board Member Comments/Questions/Assignments/Presentation: There were no comments this month.
- B. Policy Review – There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated May 8, 2015 prepared by Ms. Mary Anne Burns, Legal Counsel.

Mr. Mitchell commented on a recent news release he received from State Representative Michael Ashford's office. The news release implies that the Board of DD will receive \$2.5 million in State funds. However, in reality the money was already included in the State's budget. This is the money the State allocates to cover the cost of day services.

- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section would be presented to the Board for approval at the June Board meeting.

VI. Old Business:

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Henzler made a motion to go into Executive Session at 6:15 p.m. to discuss Pending Litigation and Employee Compensation. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Nikki Montgomery voted - yes
Mr. John O'Neil - absent

Ms. Linnie Willis voted - yes

Mr. Ray Wood voted - yes

Motion by Mr. Henzler to return to regular session at 6:50 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes

Mr. Mark Frye voted - yes

Mr. Rick Henzler voted - yes

Ms. Nikki Montgomery voted - yes

Mr. John O'Neil - absent

Ms. Linnie Willis voted - yes

Mr. Ray Wood voted - yes

VIII. New Business:

A. To approve the management review recommendations, including requiring a co-pay of \$5.00 per pay for single benefits and \$10.00 per pay for family benefits, effective July 1, 2015. Seconded by Mr. Wood. Motion carried unanimously.

B. The Ethics Council Committee convened immediately after the Board meeting.


IX. Board Calendar of Events:

The next Board meeting is Tuesday, June 16th, 2015.

X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:51 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,



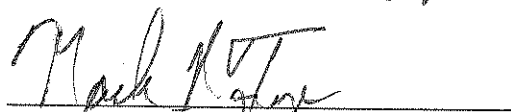
Deb Yenrick, Superintendent

Attest:



Jeanne Brockmyer, Recording Secretary

Approved by:



Mark Frye, President