

Lucas County Board of Developmental Disabilities

February 17, 2015

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Nikki Montgomery, Mr. John O'Neil, Ms. Linnie Willis and Mr. Ray Wood

Members Absent: N/A

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Yvonda Bean, Executive Director titled "2014 Preferred Properties, Inc. Annual Report and 2015 Strategic Plan."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 6:09 p.m. Following roll call, Mr. Frye then welcomed all present.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Several staff who recently retired: Robin Carouthers with 25 $\frac{3}{4}$ years of service; Gail Little with 30 years of service; and Marjorie Munson with 24 $\frac{3}{4}$ years of service. These former staff were present to accept their awards.
- B. Sandra Brooks with the Special Recognition Award for February 2015.
- C. Tom Sniadecki, Habilitation Technician at Holland ASC, as the Staff Person of the Month for February 2015.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated February 17, 2015 as submitted. Seconded by Ms. Willis. Motion carried unanimously.

1. January 20, 2015 Board Meeting Minutes

To approve the January 20, 2015 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) February 4, 2015 Correspondence from Mr. Tim Harrington, The Ability Center

3. Limited Employment Contracts

To approve the limited contract for Rebecca Woody, Administrative Assistant, March 11, 2015 through March 10, 2017.

4. Contracts:

- a) Arc of Lucas County Contract – Project BOOST

To approve the Service Contract with The Arc of Lucas County, Inc., for the period from February 21, 2015 through February 20, 2016, at a cost not to exceed Eighty Thousand Dollars (\$80,000.00).

- b) Computer Software Licensing Agreement for Gatekeeper

To approve the “Gatekeeper” annual software license agreement renewal, effective March 1, 2015 through February 29, 2016, with Primary Solutions, Inc., at a cost not to exceed Fifty-Five Thousand, Nine Hundred and Eighty-Eight Dollars (\$55,988.00).

- c) Lucas County Family Council-Pooled Funding Agreement

To approve the Pooled Funding Agreement with the Lucas County Family Council for the period from January 1, 2015 through December 31, 2015 at a cost not to exceed Two Hundred Twenty-Eight Thousand Dollars (\$228,000.00).

5. OACBDD Membership Fees

To approve payment to the Ohio Association of County Boards of Developmental Disabilities in the amount of \$75,000.00 for calendar year 2015 membership dues.

6. Code of Ethics

To approve the “Code of Ethics for the Lucas County Board of Developmental Disabilities.”

7. Policy Amendments

To approve policy amendments as summarized in memo dated February 5, 2015.

8. Fuel Purchase

To approve the purchase of diesel fuel and unleaded gasoline from John Deere Financial in an amount not to exceed Two Hundred Sixty-Five Thousand Dollars (\$265,000.00).

9. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of December 16, 2014.

B. Topics Requiring Board Discussion:

1. Finance Reports

Mr. O'Neil highlighted the financials for December 2014 and January 2015. After discussion, Mr. O'Neil made a motion to approve the Financial Reports for December 2014 and January 2015. Seconded by Mr. Wood. Motion carried unanimously.

2. Resolutions and Vouchers

Mr. O'Neil made a motion to approve the payment schedules for December 2014 and January 2015. Seconded by Mr. Henzler. Motion carried unanimously.

III. Presentation: There was no formal presentation scheduled for this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Yenrick introduced the Management Letter, the new Board report format. The report outlines Committees created in an effort to meet the goals of the 2015 Strategic Plan.

Mr. O'Neil would like to participate on the Lott Committee.

Ms. Caren Taylor indicated that Lott Industries is exploring the purchase of the Telegraph facility and going into partnership with Sustainable Foods.

B. Statistics/Metrics: January 2015 and December 2014 figures were provided.

C. Not-for-Profit Boards:

1. Lott Industries, Inc.: The February 2015 Lott Industries report was provided by Ms. Caren Taylor, Director of Adult Options.
2. Preferred Properties, Inc.: The January and February 2015 Executive Director's reports were provided.

D. Supplemental Reports:

1. Family and Advocate Forum - A summary of the February 10th, 2015 Family and Advocate Forum held at the Administration Building was provided in a memo prepared by Mr. Lon Mitchell, Public Information Manager.
2. MUI Unit Report – A status of December 2014 and January 2015 MUI unit activities was provided. There were 57 MUIs filed in December 2014 and 74 MUIs filed in January 2015.
3. EEO Report (Semi-Annual Report) – There is no under-representation for all minorities and women as noted in the report dated February 12, 2015.
4. Transportation Alcohol & Drug Abuse Prevention Program (Annual Report) - The 2014 Annual Summary dated February 12, 2015 was provided.

V. Governance Board Matters:

A. Board Member Comments/Questions/Assignments/Presentation:

Mr. O'Neil expressed his concern with an email he read from The Arc of Ohio regarding the phase out of Waiver Independent Providers. Ms. Yenrick indicated that as of this afternoon they were looking at using the SELF waiver as appropriate. This directive is not coming from DoDD rather it's coming from the Governor's office. If you want to voice your concern, direct your calls to the Governor.

The Director is trying to figure out a way to keep the promises made to families to keep children at home and help fund supports.

Mr. O'Neil suggested that everyone express their concern to the Governor's office. Mr. O'Neil then made a motion for the Board to draft correspondence to the Governor and State legislators expressing their objection to the elimination of Independent Providers. Seconded by Mr. Henzler. Motion carried unanimously.

B. Policy Review: There were no new policies for review this month.

- C. Legislative Update: A status of legislative activities was provided in a memorandum dated February 6, 2015 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section would be presented to the Board for approval at the March Board meeting.

There was one contract for review, Lott Industries – Engineering and Quality Manager. The Board expressed concern with the amount of the “proposed” increase in comparison to current year. Legal Counsel indicated that this is proposed, the Board may elect to keep contract at same amount.
- E. Board Membership Profile: Ms. Yenrick profiled Board member tenure status in a memorandum dated February 11, 2015.
- F. Annual Report to the Community (draft): The Board reviewed the first draft of the Annual Report. The Annual Report is scheduled for publication next month.

VI. Old Business:

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:50 p.m. to discuss Pending Litigation and Client Matters Required to be kept confidential by Federal and State Law. Seconded by Mr. Wood. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Nikki Montgomery voted - yes
Mr. John O’Neil voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood voted - yes

Motion by Mr. Frye to return to regular session at 7:24 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Nikki Montgomery voted - yes
Mr. John O’Neil voted - yes
Ms. Linnie Willis voted - yes
Mr. Ray Wood voted - yes

VIII. New Business:

A. The Ethics Council Committee convened immediately after the Board meeting.

X. Adjournment:

Motion by Mr. Frye to adjourn at 7:25 p.m. Seconded by Dr. Brockmyer. Motion carried unanimously.

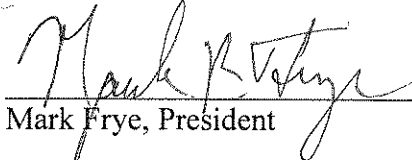
Respectfully submitted,



Deb Yenrick, Superintendent

Attest: 

Jeanne Brockmyer, Recording Secretary

Approved by: 

Mark Frye, President